

# *WA Wedding Extras*

## **Terms & Conditions**

We would like to thank you for your order and to help your special day to run smoothly the following conditions apply.

### **Hire Time**

All equipment hired is for 1.5 hours unless previous arrangements have been made with WA Wedding Extras. Dependent on your timeslot at your location, WA Wedding Extras will endeavour to have the equipment set up at least 30 minutes prior to, and removed no more than one hour after the specified ceremony start time.

### **Deposit**

A deposit of 20% of the total cost of hire, or \$100, whichever is greater, is required to secure your booking.

### **Payment**

The balance of payment is to be made no later than 14 days from the specified ceremony date.

### **Payment Methods**

Payments can be made online to our account or by cash. Details will be forwarded to the hirer once the order form is received.

### **Cancellation**

In the event of a confirmed booking being cancelled, the deposit will be retained by WA. Cancellations made within two weeks of the specified hire date will result in the loss of all payments made to WA Wedding Extras. Under extreme circumstances refunds may be made at the discretion of WA Wedding Extras.

### **Equipment Bond**

Certain equipment attract a bond payment which will be refunded when the equipment is collected or returned in the same condition as it was delivered. The equipment delivered is your responsibility until it is collected by WA Wedding Extras. Any damage that requires replacement or repair will be charged to the hirer.

### **Prices**

Our prices are subject to change without notice. If a booking has been made and a deposit paid the price quoted will not change.

### **Weather**

WA Wedding Extras will not be liable for any costs or damages due to delay or bad weather. It is at WA Wedding Extra's discretion whether to set up equipment in bad weather or not.

<b>Package Number</b>		<b>Chairs (Covered or Americana)</b>	
Chairs (Number)		Chair Covers (Number)	
Sashes (Number)		Sash Colour	
Carpet Length (m)		Carpet Colour	
Signing Table (Y/N)		Topiary Trees (Number)	

**Wedding Date:** .....

**Ceremony Start Time:** .....

**Precise address and location of ceremony:** .....

.....

**Contact Number/s:** .....

**Alternative Contact on Day of Wedding:** .....

**Email Address:** .....

By signing below you hereby agree to all the terms and conditions outlined above;

**Signed:** ..... **Date:** .....

**Print name of signatory:** .....